



**Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574202**

Phone: 08258-262725, Fax: 08258-262726

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. AIET/IQAC/2016-17/10

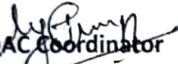
15 Apr 2017

CIRCULAR

It is hereby informed to all the HoDs, TPH, Cell coordinators, Club Coordinators, Librarian and PD to attend a meeting in board room at 11:00 AM on 20 April 2017.

Agenda:

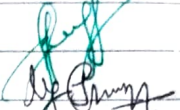

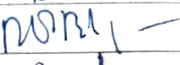


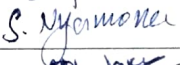







1. Discussion on Budget submitted.
2. Initiating the Feedback collection process
3. Any other point with permission of the chair.


IQAC Coordinator
Co-ordinator
IQAC
AIET Mijar
Copy to:


Principal
Chairman
IQAC
AIET, Mijar

1. Principal's office
2. AO
3. HoDs
 - a. CV, CSE, ECE, ISE, ME, Mathematics, Chemistry, Physics and MBA
4. TPC
5. Librarian
6. PD
7. Club Coordinators
8. Cell Coordinators
9. Office AIET
10. IQAC File

MINUTES OF IQAC MEETING

Chairman	Dr. Peter Fernandes		
Coordinator	Prof. Praveen J		
	Name		Signature
Members	Dr. Basavaraju B	Dean Academics (1-Year)	
	Prof. B. Durgaprasad Baliga	HOD, Civil	
	Prof. Manjunath Kotari	HOD, CSE	
	Dr. D V Manjunatha	HOD, ECE	-
	Prof. Jayanth Kumar Rathod	HOD, ISE	
	Dr. Shankargoud Nyamannavar	HOD, ME	
	Prof. Ramakrishna Chadaga	HOD, MBA	
	Dr. Ravi Kumar C	HOD, Chemistry	
	Dr. Ramaprasad A T	HOD, Physics	
	Mrs. Prameela S Konde	HOD, Maths	
	Mr. Preetham Shetty KV	Librarian	
	Mr. Nithin	Physical Director (PD)	Nithin
Administrative/ Technical Staff	Mr. Rakesh Shetty	Administrative Officer	
	Mr. Shantharam Kamath	Finance Officer	-
	Mrs. Sowmya Jain	Office Superintendent	Sowmya.
Students:	Sachin S	Final year ISE	-
	Praveen Kumar	Final year Civil	-
Management Representative:	Mr. Vivek Alva	Correspondent	-
Alumni:	Roja H N	ECE	-
	Mr. Shanthi Sagar	Dept. of ME	-
Community Representative Stakeholder:	Mr. Sudhakara poonja	Nagarika Hitharakshana Vedike- member	
Employers Industrialist:	Mr. Arvind Murthy	Senior Manager-Talent Acquisition Aris Global, Bangalore	-
Other External Experts:	Dr. Annappa	Professor, NITK, Surathkal	-

Agenda 01: Discussion on Budget Submitted:

All the budget proposals have been reviewed and IQAC Chairman suggested to emphasize on including maintenance of equipment and its serviceability cost.

Agenda 02: Initiating the Feedback Collection Process:

As semester is at the verge of completion, the feedback process has to be initiated in the first week of May, 2017. The analysis report has to reach IQAC by 30th May 2017.

Agenda 03: Any other Point with Permission of the Chair.
No. points for discussion

The meeting is concluded by thanking all


IQAC Chairman
Chairman
IQAC
AIET, Mijar