



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. AIET/IQAC/2018-19/09


28 Dec 2018

CIRCULAR

It is here by informed to all IQAC members to attend a meeting on 31 Dec 2018 at 10:00 AM. The venue will be Board Room of AIET campus.

Agenda:




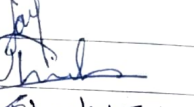


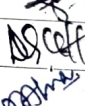
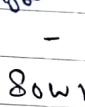







1. LIC visit
2. Research Head assignment
3. Completion of project work
4. Discussion on scheduling IQAC meeting with external members
5. Any other discussions


IQAC Coordinator
Co-ordinator
IQAC
AIET, Mijar
Copy to:

1. Members of IQAC
2. Principal Office
3. IQAC File


PRINCIPAL
Chairman
IQAC
AIET, Mijar

MINUTES OF IQAC MEETING

Chairman	Dr. Peter Fernandes		
Coordinator	Dr. Praveen J		
	Name	Department	Signature
Members	Dr. Basavaraju B	Dean Academics (I-Year)	
	Prof. Ajith Hebbar	HOD, Civil	
	Prof. Manjunath Kotari	HOD, CSE	
	Dr. D V Manjunatha	HOD, ECE	
	Prof. Jayanth Kumar Rathod	HOD, ISE	
	Dr. Harishanand K S	HOD, ME	
	Prof. Ramakrishna Chadaga	HOD, MBA	
	Dr. Ravi Kumar C	HOD, Chemistry	
	Dr. Ramaprasad A T	HOD, Physics	
	Mrs. Prameela S Konde	HOD, Maths	
	Mr. Preetham Shetty KV	Librarian	
	Mr. Dilip	Physical Director (PD)	
Administrative/ Technica Staff	Mr. Nikhil Alva	Administrative Officer	
	Mr. Shantharam Kamath	Finance Officer	
	Mrs. Sowmya Jain	Office Superintendent	-
Students:	Rashmitha GR	Final year Civil	Sowmya.
	Chandan R Shastri	Final year CSE	-
Management Representative:	Mr. Vivek Alva	Correspondent	-
Alumni:	Rinu Thomas	MBA	-
	Mr. Hithesh G Shetty	Dept. of ME	-
Community Representative Stakeholder	Mr. Sudhakara Poonja	Nagarika Hitharakshana Vedike- member	
Employers/ Industrialist:	Mr. Hamsaraj	Director Hamshine electronics and energy systems, Hassan	-
Other External Experts:	Dr. Annappa	Professor, NITK, Surathkul	-

Agenda 01: LIC Visit.

Scheduled on 09 Jan 2019. HODs are to keep department up to date in all respect. Faculty valuation details, Internship details, projects etc all are to be ready. Course files and Personal files of all the faculty should be ready.

Agenda 02: Research Head Assignment.

Dr. Pinto is assigned as research lab head will focus on improving research activities in the Institute.

Agenda 03: Completion of Project Wloak.

Should be completed before 28th April 2019.

Agenda 04: Discussion on scheduling IQAC meeting with External members.

It is decided to conduct IQAC meeting with external members on 12 January 2019. IQAC coordinator is instructed to prepare for the same.

Agenda 05: Any other Discussions.

No other points for discussion.

The meeting is concluded by thanking all


IQAC Chairman
Chair:
IQAC
AIET, Mijar