



Alva's Institute of Engineering & Technology
Shobhavana Campus, Mijar, Moodbidri, D.K - 574225

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref. No. AIET/IQAC/2015-16/08

26 Feb 2016

CIRCULAR

It is hereby informed to all the IQAC members to attend the meeting on 01- March 2016 in the Board room at 10.00 AM.

Agenda

01. Discussion on LIC Observation.
02. Initiating Budget planning Activity
03. Discussion on scheduling various events at institute level.
04. Preparation for Organizing VTU Youth Festival
05. Any other point for discussion with the permission of chair.


IQAC Coordinator
Co-ordinator

IQAC



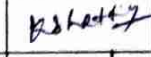
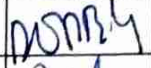

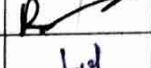



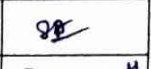
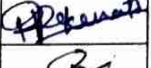
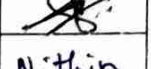
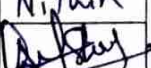

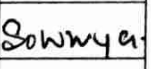


AIET, Mijar

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PRINCIPAL
Chairman
IQAC
AIET, Mijar

MINUTES OF IQAC MEETING

| | | | |
|---------------------------------------|-----------------------------|---|---|
| Chairman | Dr. Peter Fernandes | |  |
| Coordinator | Prof. Praveen J | |  |
| | Name | Appointment | Signature |
| Members | Dr. Kishore Shetty | Dean Academics |  |
| | Prof. B. Durgaprasad Baliga | HOD, Civil |  |
| | Prof. Manjunath Kotari | HOD, CSE |  |
| | Prof. Raghavendra Rao | HOD, ECE |  |
| | Prof. Jayanth Kumar Rathod | HOD, ISE |  |
| | Dr. Shankargoud Nyamannavar | HOD, ME |  |
| | Prof. Alexander Mathew | HOD, MBA |  |
| | Dr. Basavaraju B | HOD, Chemistry |  |
| | Dr. Santhosha Acharya | HOD, Physics |  |
| | Prof. Ramanand Kamath | HOD, Maths |  |
| | Mr. Preetham Shetty KV | Librarian |  |
| | Mr. Nithin | Physical Director (PD) |  |
| Administrative/ Technical Staff | Mr. Ashok Shetty | Administrative Officer |  |
| | Mr. Shantharam Kamath | Finance Officer | - |
| | Mrs. Sowmya Jain | Office Superintendent |  |
| Students: | Mr. Manish | Final year ME | - |
| | Suresh GB | Final year Civil | - |
| Management Representative: | Mr. Vivek Alva | Correspondent | - |
| Alumni: | Kevin Joy D'Souza | ISE | - |
| | Bhat Shreyas Prabhakar | ECE | - |
| Community Representative Stakeholder: | Mr. Sudhakara Poonja | Nagarika Hitharakshana Vedike-Member |  |
| Employers / Industrialist: | Mr. Arvind Murthy | Senior Manager-Talent Acquisition Aris Global, Bangalore | - |
| Other External Experts: | Dr. Annappa | Professor, NITK, Surathkal | - |

Agenda 01 : Discussion on LIC Observation
Outcome of the LIC visit was discussed.

a. Senior Faculty has to study the gap between Industry and academia.

b. Record of student's interested for higher studies / Placement or entrepreneurship is to be maintained at department level.

c. Mini Project has to be made compulsory for 2nd and 3rd year students.

Agenda 02: Initiating Budget Planning Activity for next academic year.

Principal insisted the HODs to bring out SPP and Budget for the academic year 2016-17. The IQAC Co-ordinator will be sending circular regarding the same to all the members soon and collect necessary data.

Agenda 03 : Discussion on scheduling various events at Institute Level.

Sports Day - 5th March

Traditional Day - 2nd April 2016

College Day - 7th April 2016

Graduation Day - 30th April 2016

HODs have to search for Chief Guest for various function which will be finalised later.

Agenda 04 : Preparation for Organizing VTU Youth Festival

The 16th VTU Youth Festival is scheduled from 7th to 10th May, 2016. Prof. Vasudeo Shahapur will initiate all the necessary activities in organizing the event and make it a grand success. He is asked to do prepare the committees and assign the roles and responsibilities to each group.

Agenda 05 : Any other Point for discussion with the Permission of Chair

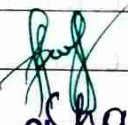
a. For Annual gathering cultural competitions has to be planned and they will be beginning from morning 9.30 till 5.30 or 6.30 PM max.

b. High Tea will be provided. A suitable vendor has to be arranged.

c. Decided to invite Mr. Janardhan as chief guest for the function. Initiate the action of event inviting him etc.

d. For Graduation Day: VC, Rajiv Gandhi University In K.V. Subbanna Hall of AEF campus.

The meeting is concluded by thanking all


IQAC Chairman
IQAC
AIET, Mijar