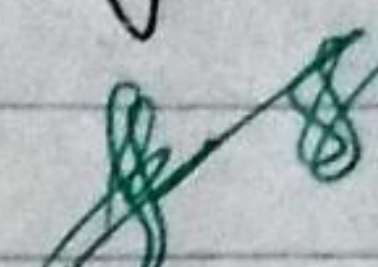
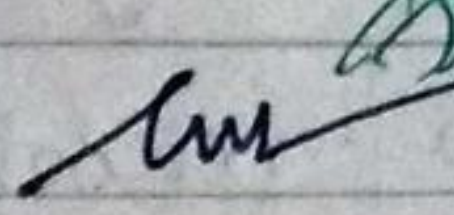
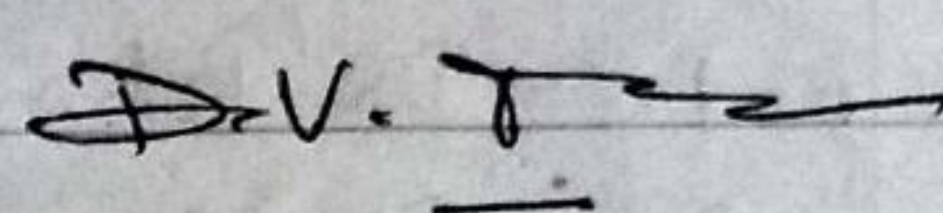
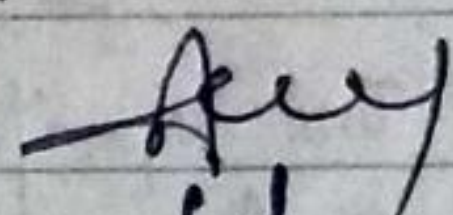
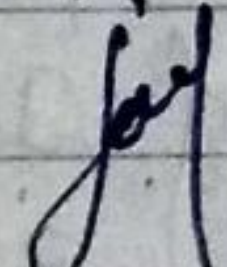


Meeting conducted On. 08/07/17

Date

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Agenda: Discussion about the next Semester plan preparation.

SL.NO	Name of the Faculty	Signature
1.	Dr. Peter Fernandes	
2.	Dr. Basavaraj	
3.	Dr. Manjunath .D.V	
4.	Prof. Durgaprasad Baliga.	
5.	Prof. Manjunath Kottan	
6.	Prof Jayanth Rathod.	

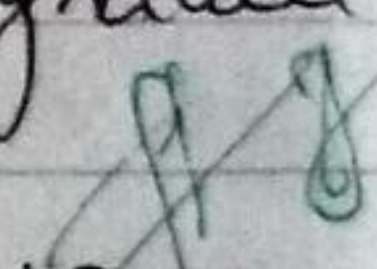
Minute of meeting

- * HOD's Should make a discipline in the matter of Students regularity.
- * There Should be equal importance to all the three internal Exam.
- * Discussed about class-time table for next Semester.
- * co-curricular activities & Extra activities along with lab internal Exam Should be conducted before Second IA Exam.
- * Discussed about Requirement of faculty member in each department.
- * Informed to identify the Coordinator for the different clubs.

Meeting Conducted On 17/07/17

Agenda of the meeting.

1. College Reopening and Finalization of Timetable
2. Any Other matters.

SL NO	member's	Designation	Signature
1.	Dr. Peter Fernandez	Principal	
2.	Dr. Marimuthu DV	HOD ECE	D.V.
3.	Dr. Marimuthu Koteeri	HOD CSE	Aleef
4.	Prof. Jagathi Kumar	HOD ISE	Jay
5.	Dr. Balasubramanian	Dean	Dean
6.	Dr. Poovaneen . J	Dean.	Dr. Poovaneen

Minutes of meeting.

meeting started at 10:40 AM & following are the outcome of the meeting.

* Principal verified the status of the finalization of the -timetable with all HOD's and asked them to finalize it by Thursday (21/07/2017). Also it was decided to retain the existing timing's for time table.

* ~~For~~ Coaching classes can be planned for handpicked slow learners.

* Principal informed all department HOD's to prepare technical Academic Calendar and submit the same.

Date

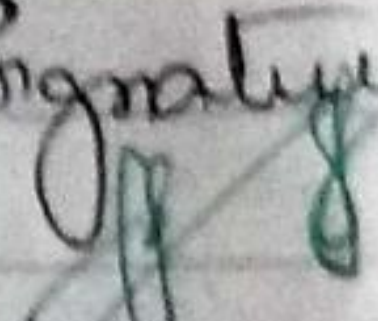
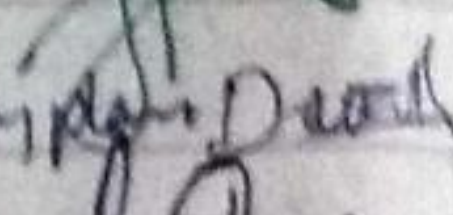
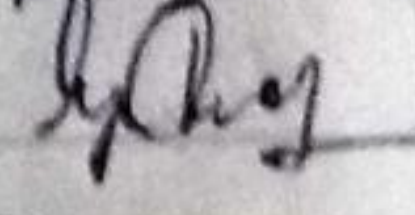
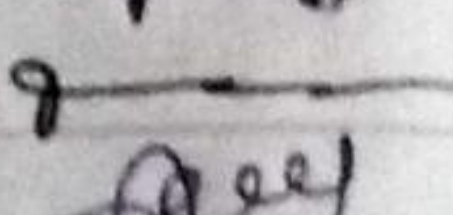
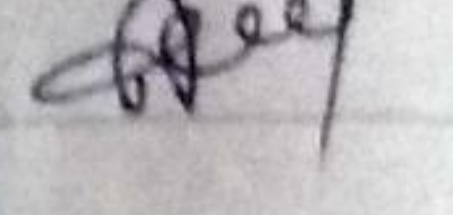
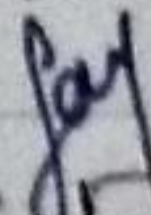
* He informed all HOD's to make sure that all students register for NPTEL course.

* He informed all HOD's to conduct GATE/Aptitude classes seriously with all necessary documents.

Meeting conducted on 31/07/17

Agenda of the meeting

Recap of responsibility of HOD's
Strengthening dept through technical
utilization of in house resources.

Sl.	Members	Designation	Signature
1.	Dr. Peter Fernandez	Principal	
2.	Dr. Dattathreya	Professor	
3.	Dr. Praveen. I.	Dean	
4.	Majunath D.V	ECE, HOD D.V.	
5.	Majunath Kotari	CS HOD	
6.	Jayanth Kumar	IS, HOD	
7.	Ajith Hubbar	Civil Associate Professor.	

Minutes of meeting.

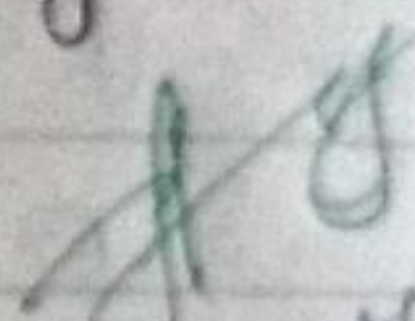
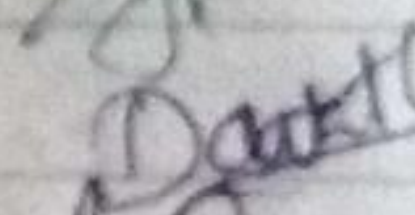
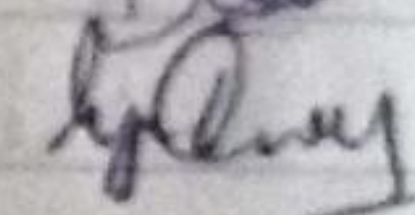
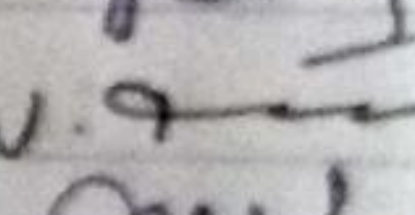
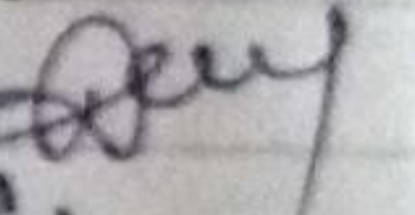
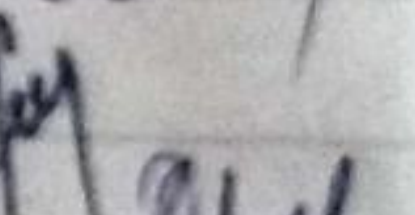
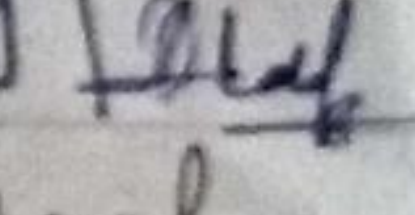
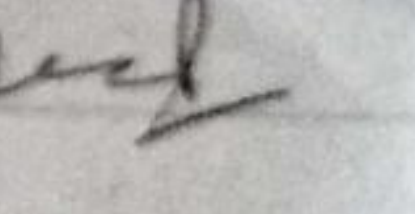
1. HOD's are advised to collect the feedback from HR office
2. All HOD's including MBA to strengthen the teacher guardian scheme at every department apart from maintaining mentoring files.
3. Malpractices, grievance from students should be sorted out immediately by setting a committee by the HOD's and if needed report should be shared with principal.

4. Hon's are advised to plan additional add on courses in consultation with Dean Academy & further with principal for implementation.
5. All proposal by faculty to funding agencies shall be on current trends and should get funds other than UGST, KSCST.
6. All branches particularly mechanical Engineering department to try for the key projects & associated profit from the fisheries department

Meeting conducted On 12/01/17

Agenda of the meeting

- Academic Activity (Technical)
- Mou's - update
- Result

Sl	Members	Designation	Signature
1.	Dr. Peter Fernandez	Principal	
2.	Dr. Dattabhaiya	Dean planning	
3.	Dr. Praveen. J	Dean	
4.	Dr. Manjunath D.V	ECE, HOD	D.V. 
5.	Dr. Manjunath Kotari	CSE, HOD	
6.	Prof Jayanth Kumar	ISE, HOD	
7.	Prof Umeshchandra	CV And Prof	
8.	Prof K.V Suresh	Assoc Prof Mech HOD	

Minutes of meeting.

- * Principal informed HOD's to conduct Hackathon events on monthly basis.
- * He informed that students should participate in various technical activities which are conducted at IIT, IIIT, NIT etc.
- * He also insisted all HOD's to have 2 Mou's from each department in forth coming academic year.
- * He asked all HOD's to collect details of students, parents which may help in sending students for internship / doing projects & to have mou's.

Date _____

* He focused upon the result of the students in the present semester & asked to conduct necessary coaching classes for poor performers.

* He asked all HOD's to make sure the result of the department is good.