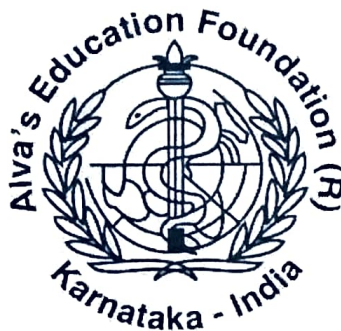


Alva's Institute of Engineering & Technology

Moodbidri



POLICY & SOP ON ANTI RAGGING

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POLICY ON ANTI RAGGING

1. PURPOSE

Alva's Institute of Engineering & Technology (AIET) will strictly adhere to the provisions of the Karnataka Education Act of 1983, whereby ragging is considered as a criminal offence. As per the ruling of Supreme Court of India, ragging is an offense and it punishable with one-year of imprisonment. In order to create a safe and friendly environment to all the students in the campus, AIET emphasis on creating awareness amongst students and monitoring to avoid such mishaps.

2. SCOPE

The Anti-Ragging Policy will clearly inform and educate all stakeholders in the system about the statutory provisions and the merits of the policy. A ragging free campus would assure students and their parents a safe environment.

3. DEFINITION OF ACT OF RAGGING

“The abuse, humiliation, or harassment of new entrants or junior students by the senior students, whether by word spoken, or written (letter, digital text-SMS and e-mails) or by an act, which has the effect of teasing, treating or handling with rudeness. Further the ragging also means exploiting the students from completing academic tasks and financial extortion, act of physical abuse, including all its variants – sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health of a person. Any act that prevents disrupts or disturbs the regular academic activity of other students”.

4. COMPOSITION OF ANTI-RAGGING COMMITTEE

The structure of anti-ragging committee shall be;

Sl. No.	Designation	Role
1.	Principal of the Institution	Chairman
2.	Anti-Ragging Coordinator	Member Convener

3.	HoDs/Senior Faculty	Members
4.	Local Police Authority	Member
5.	Representative/s from NGOs	Member
6.	Advocate	Legal Advisor
7.	Student Representative/s	Members

Roles and Responsibilities of Anti Ragging Committee

- a. To ensure compliance with the provision of UGC regulation 2009 at the institute level.
- b. To initiate preventive measures to make AIET a ragging free campus.
- c. To monitor and oversee the performance of anti-ragging squad in prevention of ragging in the institution.
- d. If any ragging cases are reported, the committee shall hear from every individual involved in the case and initiate the proper action.
- e. Conduct systematic and unbiased inquiry of every reported ragging incident using all possible evidences including CCTV footages.
- f. Prepare and submit a complete report including their remarks about the incident for further action to the Head of Anti-Ragging Committee.
- g. Impose penalty to the indulger based on the recommendation of the committee in its report on gravity of the incident.

5. COMPOSITION OF ANTI-RAGGING SQUAD

The structure of anti-ragging squad shall be;

Sl. No.	Designation	Role
1.	Anti-Ragging Committee - Member Convener	Coordinator
2.	HoDs/Senior Faculty (6 – 8)	Members

Roles and Responsibilities of Anti-Ragging Squad

- a. To make surprise raids on hostels and other places vulnerable to incidents of ragging.
- b. To conduct on the spot enquiry of any suspected incident of ragging.

- c. If any ragging incidents are found, the same shall be reported to the anti-ragging committee for further enquiry.

6. PUNISHMENT RENDERED FOR ACT OF RAGGING

Depending upon the nature and gravity of the offense as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- a. Suspension from classes and academic privileges.
- b. Withholding/withdrawing scholarship/fellowship and other benefits.
- c. Forfeiting campus placement opportunities/recommendations.
- d. Debarring from appearing in any test/examination or other evaluation processes.
- e. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- f. Suspension/ expulsion from the hostel.
- g. Cancellation of admission.
- h. Rustication from the institution.
- i. Imposing penalty in the form of fine.
- j. First Information Report (FIR) will be filed with the local police authorities, on the direction of the Anti-Ragging committee.

7. PREVENTIVE MEASURES TO MAKE AIET RAGGING FREE CAMPUS

- a. Display of posters in the vulnerable areas of campus, Hostel, Canteen, Library etc. showcasing anti-ragging laws and ragging consequences along with the helpline number.
- b. Conduct awareness programs to students on Ragging consequences and Anti-ragging laws delivered by lawyers, Law enforcement officials (Police), NGO etc.
- c. Enforcing strict anti-ragging laws in the campus through vigilance by Anti-Ragging Squad constituting of senior faculty members with the help of Hostel warden.
- d. The Anti-Ragging Squad visits the Canteen, Hostel, Transport vehicles, Parking areas, Library etc., to ensure avoidance of any untoward ragging incidents.
- e. Promote healthy interaction between senior and junior students through various co-curricular and extra-curricular activities.

- f. Usage of CCTV footage to identify the miscreants.
- g. To extend counselling facility for the student indulgers in ragging.



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STANDARD OPERATING PROCEDURE (SOP) FOR ANTI RAGGING COMMITTEE AND SQUAD

The Anti-Raging Committee functions in four dimensions as per the SOP:

1. Measures for Prevention of Ragging
2. Role and Responsibilities of Members
3. Monitoring Mechanism
4. Actions against Students for Indulging / Abetting Ragging

1. MEASURES FOR PREVENTION OF RAGGING

Anti-Ragging Committee with the assistance of anti-ragging squad shall,

1.1 Create Awareness on Prevention of Ragging:

- a. Incorporate the directions issued by the Supreme Court/Affiliating University/Central Government/State Government related to ragging in admission related documents.
- b. Release the circular mentioning that ragging is totally banned in the institute premises and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
- c. Display posters/ banners depicting dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging on all Notice Boards, hostels and other buildings as well as at vulnerable places.
- d. Mentor student representatives to promote right attitude towards solving problems/difficulties related to ragging if any faced by the fresher's in the Institution by involving them in different activities (AIET's Club activities viz., HACKATHON, NCC, NSS etc.) and thereby extend hand holding.
- e. Organize Anti Ragging awareness programs for students.

1.2 Insist students and parents to comply anti-ragging affidavit by registering online through AMAN Movement/ UGC using the link given below.

Link for Anti-Ragging affidavit by Students and Parents:

- AMAN Movement –
<https://amanmovement.org/registration/public/amanmovement/Affidavit.php>
- UGC –
https://www.antiragging.in/Site/Affidavits_Registration.aspx

- 1.3 Ensure that first year and senior students be lodged in separate Hostel Blocks. Make routine and surprise visits to ensure there are no incident of ragging in the campus.
- 1.4 Organize awareness programs on anti-ragging laws and Ragging consequences for students deliberated by law-enforcement officials (Police), Lawyers, NGO workers etc., promotes efficient and effective means of familiarizing support system in the Institute.
- 1.5 Make students aware that mobile phones and other communication devices are permitted in residential areas including hostels to provide access to the students particularly fresher, to reach out for help from Anti-Ragging Committee Members and the SQUAD.
- 1.6 Make sure that a display notices/circulars containing **helpline number +91-9845050268**, and **Email ID (of member convener): help-antiragg@aiet.org.in** for reaching out to Anti-Ragging committee/ SQUAD for any assistance regarding Ragging issues.
- 1.7 Make sure that, a display posters containing National **helpline number 1800-180-5522**, and **Email ID helpline@antiragging.in** for reaching out for any assistance regarding Ragging issues.

2. MONITORING MECHANISM

To ensure ragging free campus, the Anti-Ragging Committee assisted by Anti-Ragging SQUAD along with other supporting systems such as electronic surveillance (CCTV) will be active 24 X 7. The students are facilitated with hassle free reporting mechanism regarding any untoward ragging incidents.

2.1 Anti-ragging Committee shall;

- a. Define the members of the anti-ragging squad.
- b. Brief the roles and responsibilities and the reporting mechanism of the squad.
- c. If a case is reported –
 - i. The member convener should host a meeting with the committee.
 - ii. Anti-Ragging Committee shall conduct an enquiry observing a fair and transparent procedure to provide natural justice after giving adequate opportunity to the student or students accused of ragging.
- d. If there are no cases –

- i. The committee will meet once in six months and approve the report of no cases observed.

2.2 Anti-Ragging Squad shall;

- a. Make frequent & surprise visits to Canteen, Hostels, Mess, Parking bay, and other places vulnerable to ragging incidents.
- b. Schedule visits every day during break hours in college campus.
- c. Schedule surprise visits to hostels in morning and evening slots.
- d. Report to member convener after every visit.
- e. In case of any ragging incidents, produce the sufficient evidence to anti-ragging committee for further enquiry.

2.3 Reporting Mechanism for students:

Any student who is victim of Ragging shall report the incident by any of following systems for quick response.

- a. Reporting the incident to the **helpline number +91-9845050268** orally or through text message (SMS) or email: help-antiragg@aiet.org.in
- b. Reporting the incident to members of the Anti-Ragging Committee Members/ SQUAD/SWO through orally or written letter.
- c. Reporting the incident can also be done orally or by written letter to the office of Principal.
- d. In extreme cases a student can report to National **helpline number 1800-180-5522**, and **Email ID helpline@antiragging.in** for reaching out for any assistance regarding Ragging issues.

3. ACTIONS AGAINST STUDENTS FOR INDULGING/ ABETTING RAGGING

AIET follows AICTE Guidelines for Prevention and prohibition of Ragging in technical Institutions (<https://www.aicte-india.org/grievance/anti>). Depending upon the nature and quantum of the offence of ragging, any one, or any combination of following disciplinary actions shall be taken:

- 3.1 Suspension from attending classes/hostel
- 3.2 Withholding/withdrawing scholarship/fellowship and other benefits
- 3.3 Imposing Penalties
- 3.4 Debarring from appearing in any test/examination or other evaluation process
- 3.5 Prevention form T & P facilities
- 3.6 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 3.7 Suspension/expulsion from the hostel
- 3.8 Rustication from the institution
- 3.9 Cancellation of admission
- 3.10 Expulsion from the institution and consequent debarring from admission to any other institution.



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