




WOMEN EMPOWERMENT CELL PROCEEDINGS
ACADEMIC YEAR

2017-18


PRINCIPAL
Alva's Institute of Engg. & Technology,
Mijar, MOOBBIDRI - 574 225, D.K



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar – 574225, Moodbidri
Dakshina Kannada, Karnataka, India

AIET/WEC/2017-18/35

05.08.2017

From,

Dr Claret Mendonca

Associate Professor and Faculty Co-ordinator for Women Empowerment Cell

PG Department of Business Administration, AIET

To,

The Principal

AIET

Mijar

Dear Sir,

Subject: Formation of Women Empowerment Cell for the Academic Year 2017-'18

The following faculty have shown interest in being part of the Women Empowerment Cell.

1. Mrs Shiny Joseph, Asst Professor, PG Department of Business Administration
2. Mrs Reema Frank, Asst Professor, PG Department of Business Administration
3. Mrs Merlyn Lobo, Asst. Professor, Department of CSE
4. Mrs Shruthi, Asst. Professor, Department of ECE

I seek your approval for the same.

Best regards,

Dr Claret Mendonca

Chief Faculty Coordinator



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

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Dakshina Kannada, Karnataka, India

AIET/PR/2017-'18/1775

08.08.2017

CIRCULAR

The following faculty have been nominated as the members of the Women Empowerment Cell for the academic year 2017-'18.

1. Dr Claret Mendonca, Associate Professor, PG Dept. of Business Administration
(Chief Coordinator)
2. Mrs Shiny Joseph, Asst. Professor, PG Department of Business Administration
3. Mrs Reema Frank, Asst. Professor, PG Department of Business Administration
4. Mrs Merlyn Lobo, Asst. Professor, Department of Computer Science Engineering
5. Mrs Shruthi, Asst. Professor, Department of ECE

Regards,



Principal

Copies to:

PRINCIPAL

Chief Coordinator, WEC, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE/
Alva's Institute of Engg. & Technology,
Mijar, MOODBIDRI - 574 225, D.K.
ISE/ME/CIVIL/IT



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

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Dakshina Kannada, Karnataka, India

AIET/WEC/2017-'18/37

10.08.2017

MEETING NOTICE

The first meeting of the Women Empowerment Cell for this academic year 2017-'18 will be held on 12. 08. 2017 in the Chief Coordinator's Faculty Room at 2 pm. It is very important that all members be present for the meeting without fail.

AGENDA

1. Plan activities for the academic year 2019-'20
2. Delegation of Duties to the Faculty Coordinators
3. Preparation of the Budget
4. Any other matter

Regards,

Dr Claret Mendonca

Chief Coordinator

Copies to:

Principal, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE/ ISE/ ME/Civil,
All faculty, AO, SWOs



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar – 574225, Moodbidri
Dakshina Kannada, Karnataka, India

AIET/WEC/2017-'18/38
12.08.2017

Minutes of the Meeting

Members Present:

1. Dr Claret Mendonca, Associate Professor, PG Dept. of Business Administration
2. Mrs Shiny Joseph, Asst. Professor, PG Department of Business Administration
3. Mrs Reema Frank, Asst. Professor, PG Department of Business Administration
4. Mrs Merlyn Lobo, Asst. Professor, Department of Computer Science Engineering
5. Mrs Shruthi, Asst. Professor, Department of ECE

Proceedings of the Meeting:

1. Activities planned for the academic year 2017-'18
 - a) Three-day workshop by Dr Audrey S Pinto, Professor of MSc Counselling, PG Department of Social Work, Roshini Nilaya on Gender Equity for Social and Economic Empowerment for Faculty and Students
 - b) Guest talk by Dr Deepak Shedde, gynaecologist on Woman's Health and Wellnes
 - c) Talk on Gender Equity and Women Empowerment by Ms D Roopa IPS
 - d) Workshop on Workplace Ethics, Sexual Harassment and work life balance
 - e) One-week training on Yoga and Meditation for the final year female students and faculty
 - f) Alva's International Women's Day 2018 celebration and felicitations to successful women entrepreneurs to be held on 12.03.2018
 2. Assignment of responsibilities:
 - a) Mrs Shiny would invite Dr Audrey Pinto and organize the workshop
 - b) Mrs Reema will invite Dr Deepak Shedde and organize the talk
 - c) Mrs Merlyn Lobo will organize the talk on Gender Equity and Women Empowerment by Ms D Roopa IPS
 - d) Dr. Claret Mendonca will invite Mrs. Matharani Mathias for a talk on Workplace Ethics, Sexual Harassment and work life balance
 - e) Mrs Shruthi will organize one-week yoga training for the students. Dr Vanitha, Principal has agreed to send her PG students for the Yoga Training.
 - f) Dr Claret Mendonca will be the Chief Event Coordinator for Alva's International Women's Day 2018. Mrs Jyothi, Mrs Shiny, Mrs Sakshi Kamath, Mrs Reema, Dr Pavithra and Dr Sumith would be the joint coordinators.
 3. Faculty will take the help of MBA students to conduct the events.
- Regards,


Dr Claret Mendonca
Chief Coordinator

Copies to: Principal, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE/ ISE/ ME/Civil, All faculty, AO, SWOs