



WOMEN EMPOWERMENT CELL PROCEEDINGS

ACADEMIC YEAR

2019-20



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY

Shobhavana Campus, Mijar, Moodbidri, D.K – 574225

Phone: 08258-262725, Fax: 08258-262726

AIET/WEC/2019-'20/05
03.08.2019

From,

Dr Claret Mendonca
Associate Professor and Faculty Co-ordinator for Women Empowerment Cell
PG Department of Business Administration, AIET

To,

The Principal
AIET
Mijar

Dear Sir,


Subject: Formation of Women Empowerment Cell for the Academic Year 2019-'20

The following faculty have shown interest in being part of the Women Empowerment Cell.

1. Mrs Priya Sequeira, Asst Professor, PG Department of Business Administration
2. Mrs Maithri, Senior Lecturer, PG Department of Business Administration
3. Mrs Merlyn Lobo, Asst. Professor, Department of CSE
4. Mrs Shruthi, Asst. Professor, Department of ECE

I seek your approval for the same.

Best regards,


Dr Claret Mendonca
Chief Faculty Coordinator


PRINCIPAL
Alva's Institute of Engg. & Technology,
Mijar, MOODBIDRI - 574 225, D.K



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AIET/PR/2019-'20/06

07.08.2019

CIRCULAR

The following faculty have been nominated as the members of the Women Empowerment Cell for the academic year 2019-'20.

1. Dr Claret Mendonca, Associate Professor, PG Dept. of Business Administration (Chief Coordinator)
2. Mrs Priya Sequeira, Asst. Professor, PG Department of Business Administration
3. Mrs Mrs Maithri, Senior Lecturer, PG Department of Business Administration
4. Mrs Merlyn Lobo, Asst. Professor, Department of Computer Science Engineering
5. Mrs Shruthi, Asst. Professor, Department of ECE

Regards,



Principal

Copies to:

Chief Coordinator-WEC, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE/ ISE/ ME/Civil, All faculty, AO, SWOs



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AIET/WEC/2019-'20/07
10.08.2019

MEETING NOTICE

The first meeting of the Women Empowerment Cell for this academic year 2019-'20 will be held on 12. 08. 2019 in the Chief Coordinator's Faculty Room at 2 pm. It is very important that all members be present for the meeting without fail.

AGENDA

1. Plan activities for the academic year 2019-'20
2. Delegation of Duties to the Faculty Coordinators
3. Preparation of the Budget
4. Any other matter

Regards,


Dr Claret Mendonca
Chief Coordinator

Copies to:

Principal, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE/ ISE/ ME/Civil,
All faculty, AO, SWOs


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Mijar. MOOBBIDRI - 574 225, D.K



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AIET/WEC/2019-'20/08

12.08.2019

Minutes of the Meeting

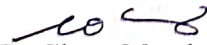
Members Present:

1. Dr Claret Mendonca, Associate Professor, PG Dept. of Business Administration (Chief Coordinator)
2. Mrs Priya Sequeira, Asst. Professor, PG Department of Business Administration
3. Mrs Mrs Maithri, Senior Lecturer, PG Department of Business Administration
4. Mrs Merlyn Lobo, Asst. Professor, Department of Computer Science Engineering
5. Mrs Shruthi, Asst. Professor, Department of ECE

Proceedings of the Meeting:

1. Activities planned for the academic year 2019-'20
 - a) Prof. Audrey Pinto, Alva's PG College, Moodbidri – Three day workshop on Women Social and Economic Empowerment for Faculty and Students
 - b) One-day training program on Prevention of Suicides and De-Addiction from On-line Gaming by Dr Lavina Noronha, Founder, Ave Maria Palliative Care
 - c) Half-day training for the non-teaching staff of AIET on Personal savings and investment avenues by MBA faculty
 - d) One-week training on Yoga and Meditation for the final year female students and faculty
 - e) Women's Day Celebrations 2020 and One-Day Workshop to Empower Women
 - f) Talk on body and mind management in Covid Era for Faculty and Students by Dr Asha Jyothi Rai, Ayurveda Doctor and Social Activist
2. Assignment of responsibilities:
 - a) Mrs Priya would invite Mrs Shazia Khanum and organize the workshop
 - b) Mrs Maithri will invite Dr Asha Jyothi Rai and organize the talk
 - c) Mrs Merlyn Lobo will organize the one-day training programme on Suicide Counselling and Geriatric Care by Dr Lavina Noronha
 - a) Mrs Shruthi will organize the one-day workshop on Professional Grooming for Corporate Life by Prof. Audrey Pinto, Alva's PG College, Moodbidri
 - d) Dr Vanitha, Principal will send her PG students for the Yoga Training as per MOU.
 - e) Dr Claret will organize a workshop for economic empowerment of women for non-teaching staff and also, take care of the budget preparation, infrastructure and publicity.
3. Faculty will take the help of MBA students to conduct the events.

Regards,


Dr Claret Mendonca
Chief Coordinator

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All faculty, AO, SWOs

12.08.2019