



WOMEN EMPOWERMENT CELL PROCEEDINGS

ACADEMIC YEAR

2020-21


PRINCIPAL
Alva's Institute of Engg. & Technology,
Mfar. MOODBIDRI - 574 225, D.K



ALVA'S INSTITUTE OF ENGINEERING & TECHNOLOGY
Shobha Vana Campus, Mijar, Moodbidri, D.K – 574225
Phone: 08258-262725, Fax: 08258-262726

AIET/WEC/2020-21/028

Date:01.08.2020

From,

Dr. Claret Mendonca,
Assoc. Professor and Faculty Co-ordinator for Women Empowerment Cell
PG Department of Business Administration, AIET

To,

The Principal
AIET
Mijar

Dear Sir,

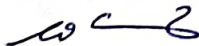
Subject: Formation of Women Empowerment Cell for the Academic Year 2020-'21

The following faculty have shown interest in being part of the Women Empowerment Committee.

1. Mrs Priya Sequeira, Asst Professor, PG Department of Business Administration
2. Mrs Maithri, Senior Lecturer, PG Department of Business Administration
3. Mrs Merlyn Lobo, Asst. Professor, Department of CSE
4. Mrs Shruthi, Asst. Professor, Department of ECE

I seek your approval for the same.

Best regards,


Dr. Claret Mendonca,
Assoc. Professor


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AIET/PR/2020-21/0840
05.08.2020

Circular

The following faculty have been nominated as the members of the Women Empowerment Cell for the current academic year 20120-'21.

1. Mrs Priya Sequeira, Asst Professor, PG Department of Business Administration
2. Mrs Maithri, Senior Lecturer, PG Department of Business Administration
3. Mrs Merlyn Lobo, Asst. Professor, Department of CSE
4. Mrs Shruthi, Asst. Professor, Department of ECE

Regards,

Principal

Copies to:

Chief Coordinator-WEC, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE / ISE / ME / Civil, All faculty, AO, SWOs



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AIET/WEC/2020-'21/029
08.08.2020

MEETING NOTICE

The first meeting of the Women Empowerment Cell for this academic year 2020-'21 will be held on 10. 08. 2020 in the Chief Coordinator's Faculty Room at 12 noon. It is very important that all members be present for the meeting.

AGENDA

1. Activities for the year 2020-'21
2. Assigning Responsibilities to the Faculty Coordinators
3. Preparation of the Budget
4. Any other matter

Regards,

Dr. Claret Mendonca,
Assoc. Professor

Copies to:

Principal, Dean Academics, Dean Planning, Dean MBA, HODs CSE / ECE/ ISE/ ME/Civil,
All faculty, AO, SWOs

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10.08.2020

Minutes of the Meeting

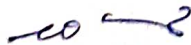
Members Present:

1. Mrs Priya Sequeira, Asst Professor, PG Department of Business Administration
2. Mrs Maithri, Senior Lecturer, PG Department of Business Administration
3. Mrs Merlyn Lobo, Asst. Professor, Department of CSE
4. Mrs Shruthi, Asst. Professor, Department of ECE


Deliberations of the Meeting:

1. Activities planned for the academic year 2020-'21
 - a) Three-day workshop on Counselling and Mentoring by Dr Audrey Susheela Pinto, Professor of MSc Counselling, Post-Graduate Department of Social Work, Roshni Nilaya
 - b) Talk by Dr Deepak Shedde, Gynaccologist – Health and Wellness
 - c) Talk by Mrs Matharani Mathias – Social Etiquette and Work life Balance
 - d) One day Training – Dr Lavina Noronha, Founder, Ave Maria Palliative Care – Geriatric Care
2. Assignment of responsibilities:
 - i. Mrs Priya would invite the first speaker and will be responsible for organizing the workshop.
 - ii. Miss Shruthi will invite Dr Deepak Shedde and Mrs Matharani Mathias and organize their talks
 - iii. Mrs Merlyn will organize the one-day Training Programme on Geriatric Care by Dr Lavina Noronha.
 - iv. Mrs Maithri will be taking care of the budget preparation and publicity.
3. Faculty will take the help of female students to conduct the events.

Regards,


Dr. Claret Mendonca,
Assoc. Professor

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